



**HEALTH INFORMATION TECHNOLOGY EXCHANGE OF CONNECTICUT
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

Tuesday, April 2, 2013

4:30 pm – 6:15 pm

**Bureau of Enterprise Systems and Technology
East Hartford, CT**

COMMITTEE MEMBERS PRESENT: Elizabeth Keyes (for Commissioner Mullen, Chairperson), Mark Raymond (Vice Chair/Treasurer), Daniel Carmody (Secretary) (phone), Ellen Andrews, Commissioner Roderick Bremby, Ronald Buckman, Demian Fontanella (representing Victoria Veltri), Brenda Kelley, Mark Masselli (phone), Bettye Jo Pakulis (representing Lieutenant Governor Nancy Wyman), Steven Thornquist, Joan Soulsby (representing Barbara Parks Wolf)

COMMITTEE MEMBERS ABSENT: Kevin Carr, John Gadea, Angela Mattie, Barbara Parks Wolf

HITE-CT & HIT Coordinator: John DeStefano (Chief Technology Officer), Christine Kraus (Administrative Project Officer), Minakshi Tikoo (HIT Coordinator), Bruce Chudwick (Shipman & Goodwin), Kevin McEleney (Updike, Kelly & Spellacy)

STATE AGENCY REPRESENTATIVES: Karen Buffkin (OPM) (phone), Vanessa Kapral (DPH)

PUBLIC REPRESENTATIVES: Ed Tierney

CALL TO ORDER

E. Keyes called the meeting to order at 4:37 PM and handed the meeting over to M. Raymond, Vice-Chair.

HITE-CT BOARD OF DIRECTORS MEETING MINUTES – February 19, 2013 Meeting Minutes

MOTION: A motion was made and seconded by R. Buckman and E. Keyes, respectively, to approve the minutes. All in favor. **Motion passed.**

HITE-CT BOARD BUSINESS

Treasurer's Report

C. Kraus provided the current financial status of HITE-CT.

For current status as of 3/31/13: total assets = \$500,304.85. HITE-CT's current liabilities are \$2,548,620.50 leaving a net loss of \$2,119,810.58. C. Kraus explained that the liabilities include unpaid Axway invoices totaling \$2,548,620.50. C. Kraus presented the cash flow document. Total expenses for March 2013 are \$38,087.68.

MOTION: A motion was made and seconded by R. Buckman and E. Keyes, respectively, to approve the Treasurer's report. All in favor. **Motion passed.**

Appointment of Ethics Liaison

M. Raymond noted that C. Kraus has been the acting Ethics Liaison for HITE-CT and offered to continue in the role. Responsibilities include coordinating the development of ethics policies for the agency, working with the Office of State Ethics on training on ethical issues for agency personnel involved in contracting, and updating and maintaining the SFI Filing System for his or her agency. There were no other nominations for this designation.

MOTION: A motion was made and seconded by R. Buckman and E. Keyes respectively, to appoint C. Kraus as the Ethics Liaison for HITE-CT. There were no other nominations. All in favor. **Motion passed.**

C. Kraus reminded the Board members that their SFI is due to OSE on May 1, 2013 and that she would email them the online link.

EXECUTIVE SESSION

Pursuant to Conn. Gen. Stat. Section 1-200(6)(B) strategy and negotiations with respect to a pending claim with the Axway contract.

MOTION At 4:50 p.m. a motion was made and seconded by B.J. Pakulis and M. Raymond respectively, to move into Executive Session to discuss attorney-client privileged communications relating to the strategy and negotiations with respect to a pending claim with the Axway contract. B. Chudwick, K. McEleney, K. Buffkin, J. Soulsby, J. DeStefano, C. Kraus, M. Tikoo, and V. Kapral were invited to attend.

Executive Session ended at 5:19 p.m.

HITE-CT Agency Business

CTO REPORT

J. DeStefano reported that the revised Strategic and Operational Plan (S&OP) was submitted to and approved by ONC. While the August 2012 S&OP update focused on HITE-CT activities, this revised plan reflected HIE activities across the state and included a Voucher Plan. As previously discussed, the focus of the Voucher plan is to increase the adoption of Direct messaging. Critical next steps include:

- Finalizing an agreement with Rhode Island Quality Institute (RIQI) that will establish a Direct Marketplace for Connecticut.
- Establishing a Voucher Program for providers to sign up for one year of free Direct Messaging services from a Direct service provider who is part of the RIQI marketplace.
 - Qualified Direct service providers would be available through the RIQI marketplace
 - Vouchers would be available for all providers with an NPI number (National Provider Identifier)
 - An organization with a Federal Tax ID could apply for vouchers on behalf of providers that it employs. Organizational applicants can receive a maximum of \$20,000.
 - Providers will receive at most one year of free service from a qualified Direct service provider
 - Providers must agree to use their Direct account to exchange patient information within 30 days from the time the mailbox is activated

Discussion followed on the Voucher Plan. M. Raymond emphasized that this is not just a HITE-CT responsibility, but that other government entities must become involved to reach our goal of improved HIE in the state. B. Kelley suggested that organizations that are doing business with the state ought to participate. She also noted the importance of consumer education. J. DeStefano outlined a goal of having 1200 mailboxes signed up by February 2014. Given the short timeframe of the project, he suggested that the Board charge the Executive Committee with oversight of the plan.

MOTION: A motion was made and seconded by R. Buckman and S. Thornquist, respectively to authorize the Executive Committee to put the Voucher Plan into action with a budget limit of \$270,000, contingent on the approval of the revised MOA with DPH. All in favor. **Motion passed.** B. Kelley opposed.

Commissioner Bremby commended the HITE-CT staff and HIT Coordinator on the Voucher Plan and their continued efforts to move toward goals.

OTHER BUSINESS

None

PUBLIC COMMENT

No public comment

ADJOURNMENT

MOTION: A motion was made and seconded by R. Buckman and S. Thornquist respectively, to adjourn. All in favor. **Motion passed.** The meeting adjourned at 6:12 p.m.

SCHEDULE OF MEETINGS

May 7, 2013